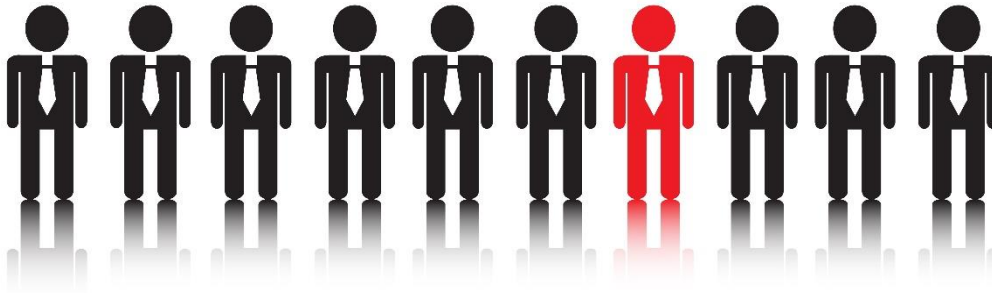


Job Details: Design / Estimating Engineer



Employment Type: Full Time – 40 hours per week

Salary: Subject to experience

Reports to: Projects

Department: Projects

Position Description

Security And Fire Experts Ltd (S.A.F.E.) are looking to recruit a Design / Estimating Engineer to join our team and will work in a supported and mentored environment to develop skills and knowledge to enable progression within the organisation. The role will involve providing quotations, technical support and other requirements as seen fit for the sales and project teams for all aspects of projects.

The objective is to develop cost effective, regulation compliant solutions within acceptable time frames. The role requires a good understanding of fire alarm and emergency lighting across the industry with a solid core knowledge of products and relevant standards. The ability to read and understand mechanical/electrical, architectural and construction drawings and specifications is essential.

The successful candidate will also be required to manage other sales enquiries from the point of quotation to confirming the equipment has been ordered and closing the raised jobs down.

Employer Description

S.A.F.E. are possibly one of the most versatile and dynamic service providers in the industry today, with our company ethos of “Do the job right, or not at all” and continuing commitment to providing the highest level of professional customer service and support. We are now looking for likeminded individuals to help take S.A.F.E. onto the next level.

We are committed to the continuing development of every employee; therefore, not only do we consider staff training, both internal and external, to be a crucial component in our business plan, but we also encourage and strongly support career progression, with opportunities for promotion within our organisation and throughout the wider Safe-Group.

Main Duties & Responsibilities Include

- Estimate all urgent quotations within predefined time frame
- Identify “Recommendation Only” quotations and advise customers accordingly
- Sourcing any required parts and ensuring costs are correct

- To work with and under instruction from Projects Team Members, complying with work instructions, company policies and Health and Safety procedures.
- Maintain an accurate and high standard of Customer, Company and Personal work.
- Any other duties commensurate with the role.

Company Responsibilities

- To undertake any additional duties at the request of your line manager, which is deemed to be within your competency
- To induct, manage and develop any personnel within your responsibility
- To adhere to all S.A.F.E. policies and procedures
- To undertake any training and development activities at the request of your line manager
- To comply with all Injury Prevention policies and support new initiatives

Skills, Experience and Qualifications Required

- An understanding and knowledge of CAD and other design/drawing software would be advantageous but not essential.
- Excellent customer service skills
- Competent using technology such as Desktops, laptops, smart phones etc.
- Good interpersonal skills and the ability to work as part of a team
- Excellent oral and written communication skills
- The ability to communicate effectively with staff at varying levels throughout the company
- A genuine interest in your work with an enthusiasm and willingness to learn

Benefits

- Opportunity to work overtime or weekends
- 20 days' holiday + 8 bank holidays + one additional day for every year served (to a maximum of five years)
- Great rates of pay
- Company Pension

Performance Measures

- KPI's
- Internal audits
- Customer Comments

